

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

November 26, 2013
AGENDA

Call to Order/Roll Call of Oversight Committee Members.

Invocation given by Marbelys Fatjo, Acting City Clerk.

Pledge of Allegiance led by Lourdes Lozano

Meeting Guidelines

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

1) Announcement of Amendments/Corrections to the Agenda (if any).

2) Consent Agenda –

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting held on **September 10, 2013**.
- B. Request permission to approve the Teacher Salary Allocation Distribution Plan for the City of Hialeah Educational Academy.

- C. Request permission to approve the **2013-2014 School Improvement Plan** for the City of Hialeah Educational Academy.
- D. Request permission to approve the Instructional Performance Evaluation and Growth Systems (**IPEGS**) as the evaluation tool for the *City of Hialeah Educational Academy* (HEA) instructional personnel for the 2013-2014 school year in order to ensure that performance appraisals are primarily based on student achievement, and further notifying that HEA shall not employ teachers for the school who are designated less than satisfactory by the teacher evaluation instrument, and that the School shall train staff on the Performance Appraisal Instruments, and that the appraisal performance process is implemented.
- E. Request permission to approve the Management Evaluation Program (**MEP**) as the latest iteration and refinement of one of the State's and District's efforts to provide a top quality education to every student in Florida. For the purpose of increasing student learning growth by improving the quality of instructional, administrative, and supervisory services in the public schools of the state, the district school superintendent shall establish procedures for evaluating the performance of duties and responsibilities of all instructional, administrative, and supervisory personnel employed by the school district.
- F. Request permission to designate Judith Marty, Chair of the Board of Pinecrest Academy and Principal of Mater Academy Charter Middle School, as designated assessor for the Principal of the City of Hialeah Educational Academy for a two year period commencing with the 2013-2014 school year, and to adopt the official Miami-Dade County Public Schools School Administrator Performance Management Assessment Tool.
- G. Request permission to approve the annual expenditure for waste services for the City of Hialeah Educational Academy from **Waste Management** in an amount not to exceed **\$20,500.00**. Funding for this expenditure will be drawn from the 2013-2014 budget against account **380**.
- H. Request permission to approve the annual expenditure for the purchase of virtual education for the City of Hialeah Educational Academy from **Mater Academy Virtual** in an amount not to exceed **\$20,000.00**. Funding for this expenditure will be drawn from the 2013-2014 budget against account **315**.
- I. Request permission to approve the annual expenditure for Dual Enrollment books for the City of Hialeah Educational Academy from **FHEG Miami Dade Bookstore** in an amount not to exceed **\$22,000.00**. Funding for this expenditure will be drawn from the 2013-2014 budget against account **316**.
- J. Request permission to approve an annual expenditure for textbooks for the City of Hialeah Educational Academy from **Houghton Mifflin Harcourt** in an amount not to exceed **\$22,000.00**. Funding for this expenditure will be drawn from the 2013-2014 budget against account **641T**.

- K.** Report of Scrivener's Error - Item K of the September 10, 2013 Charter School Oversight Committee Agenda. Item K was approved as "Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy from Sysco Food Services in an amount not to exceed \$170,000. Item K should have read "**Request permission to increase the annual expenditure for food with Sysco Food Services for the City of Hialeah Educational Academy from \$150,000 to an amount not to exceed \$170,000.**"
- 3) Presentation of Financial Reports by Academica Dade, LLC.
- a) Request permission to approve the 2013-2014 **Revised Annual Budget** for the Hialeah Educational Academy.
 - b) Request permission to approve the **Financial Statement** (Operations (Unedited)) and the Balance Sheet (Unedited) for the period that ended on September 30, 2013.
- 4) Presentation of the Principal's Report by Carlos Alvarez, Principal of the City of Hialeah Educational Academy.
- 5) Unfinished Business
- 6) New Business
- 7) Comments and Questions

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
February 25, 2014 at 6:30 p.m.**